

SOUTHERN MAINE REGIONAL WATER COUNCIL BOARD OF DIRECTORS MEETING March 20, 2019

MINUTES

Call To Order:

President Lynch opened the meeting at 9:15 AM at the offices of the KKW Water

District in Kennebunk, ME.

Roll Call:

Present:

President Lynch – York Water District

Vice-President Knowlton - Maine Water Company Secretary/ Treasurer Hodgdon - Kittery Water District

Director Crovo — Portland Water District Director Labbe — KK&W Water District Director Parent — Sanford Water District Director Leach — South Berwick Water District

Excused:

None

Others Present: Michael Rogers – Superintendent – Kittery Water District

Keith Levasseur – Engineer – Sanford Water District Carrie Lewis – General Manager – Portland Water District Don Neumann – Superintendent – York Water District

Correspondence:

There was no correspondence.

Acceptance of Meeting Minutes of January 24, 2019:

Director Parent motioned to approve the minutes of the 1-24-19 meeting as written. Seconded by Director Crovo. <u>Unanimously Approved.</u>

Financial Report:

Secretary / Treasurer Hodgdon reported that billing has been completed for the Chemical Purchasing Program Associate members and to date 16 of the 18 have paid. He sent out second notices to the 2 outstanding today. Our bank balance stands at \$7,715.39. *Director Parent motioned to approve the Treasurer's oral report. Seconded by Director Crovo. <u>Unanimously Approved.</u>*

Old Business:

SMRWC By-Laws Approval Progress:

As stated by our legal counsel, votes from the various Boards must be documented and submitted to the Sec./Treas. for filing.

Maine Water Company – approved – awaiting minutes
York Water District – approved – have minutes
South Berwick Water District – approved – awaiting minutes
Portland Water District – approved – have minutes
Kennebunk, Kennebunkport, Wells Water District – approved – have minutes
Kittery Water District – approved – have minutes
Sanford Water District – approved – awaiting minutes

SMRWC Member Appointment:

Annually each full member of the SMRWC must appoint a representative and the minutes reflecting this vote must be submitted to the Sec./Treas. for proper filing.

Maine Water Company – Rick Knowlton – approved – awaiting minutes

York Water District – Ryan Lynch – approved – awaiting minutes

South Berwick Water District – John Leach – approved – awaiting minutes

Portland Water District – Chris Crovo – approved – have minutes

Kennebunk, Kennebunkport, Wells Water District – Norm Labbe - approved – awaiting minutes

Kittery Water District – Guy Hodgdon - approved – awaiting minutes

Sanford Water District – David Parent – approved – awaiting minutes

Those that wish to be officers or nominate officers should make this known. Officers are elected by a simple majority vote of the board at the annual meeting.

Website / Email Sub-Committee:

President Lynch reminded the Council to get their information to Michele at the Portland Water District for inclusion with the new website. We hope to launch the new site at the Annual Meeting.

Cyber Security Workshop:

President Lynch reported that the cybersecurity workshop held in February and produced by Justin Richardson from KK&W Water District and Chad Davis from the Portland Water District was a success. More workshops on this topic will be forthcoming from other water industry associations in the State.

Council Statements:

The various Position / Vision statements that the Council will use for the website and public relation initiatives were again reviewed. Final drafts will appear in the new website.

New Business:

Water Transfer Between Districts Pricing:

Vice-President Knowlton reported he had been in discussion with an engineer about cost to put together a cost of service evaluation, regulatory implications review, and potential pricing structure to be used for water transfer between Districts under various scenarios. The Council had a consensus to pursue grant funding for this study once we have more of a direction. Vice-President Knowlton will continue to work on this idea.

Legislation:

Director Parent reviewed current legislation that involves our industry with the Council. The Legislature is scheduling all the water related bills to be heard on the same day. He will watch the process of various Bills and advise the Council as needed.

President Lynch gave testimony to the Legislature on bill LD 197 – *Act to convene a Working Group to Authorize Public Trust for Maine's Groundwater and Impose a 2-year Moratorium on Large-scale Groundwater Extraction.*

Annual Meeting:

The Annual Meeting for 2019 was discussed. A date in May was discussed. President Lynch will circulate some dates to see which best fits everyone's schedule. Topics for the meeting were not discussed.

Other Business:

None

Next Meeting:

The next meeting will be scheduled by the President after a survey of possible dates

and times is completed.

Adjournment:

Director Parent motioned to adjourn the meeting. Seconded by Director Crovo.

Unanimously Approved. The meeting adjourned at 10:20 AM.

<u>Respectfully submitted,</u> Guy Hodgdon, SMRWC Secretary/Treasurer