



SOUTHERN MAINE REGIONAL WATER COUNCIL
BOARD OF DIRECTORS MEETING
May 28, 2020

MINUTES

Call To Order: President Lynch opened the meeting at 8:35 AM via Zoom.

Roll Call: **Present:** *President Lynch – York Water District*
Vice-President Crovo – Portland Water District
Secretary/ Treasurer Hodgdon – Kittery Water District
Director Knowlton - Maine Water Company
Director Minor – KK&W Water District
Director Levasseur – Sanford Water District

Excused: *Director Leach – South Berwick Water District*

Others Present: Michael Rogers – Superintendent – Kittery Water District
Don Neumann – Superintendent – York Water District
Dave Parent – Superintendent Sanford Water District
Steve Cox – Superintendent – KK&W Water District
Gary Stevens – Asst. Superintendent – York Water District

Correspondence: There was no correspondence.

Acceptance of the Meeting Minutes of December 10, 2019: *Director Levasseur motioned to approve the minutes of the 12-10-19 meeting as written. Seconded by Director Minor. Unanimously Approved.*

Financial Report: Secretary/Treasurer Hodgdon circulated the written report. Our bank balance stands at \$ 12,619.98. *Vice-President Crovo motioned to approve the Treasurer's report. Seconded by Director Minor. Unanimously Approved.*

Treatment Chemical Bid: President Lynch reported that the chemical deliveries have been going as planned with no impact from the pandemic.

Pandemic Helping Hands Weekly Meeting: President Lynch thanked Don Neumann from the York Water District for hosting this weekly meeting. Everyone involved felt the weekly updates were very helpful to their organizations.

Old Business:

Inter-District Water Transfer Costing Committee:

President Lynch reported that the sub-committee met on February 25, 2020. Shortly after this the pandemic hit so nothing more has been done as of now. Director Minor will be providing some information from this meeting.

New Business:

Future Director Meetings: Since we are currently in the middle of a pandemic, the consensus of the group was that for now future meetings would be held via Zoom. An early August date for the next meeting will be set.

Annual Meeting: Due to the pandemic it was decided to postpone the Annual Meeting until at least September 2020. This date is fluid based on the progression of the pandemic. Depending on the pandemic situation at the time the meeting may be held via Zoom. *Director Levasseur motioned to expend not to exceed \$1,500 for Bill Harwood to give a presentation on Trustee Training at the Annual Meeting. Seconded by Director Minor. Unanimously Approved.*

Legislation: Due again to the current pandemic there isn't much to report from the legislature.

Website Sub-Committee: President Lynch reported that our website is still outdated. Director Levasseur volunteered to work on getting it updated as he is familiar with the platform it was built on. The group thanked him for his willingness to do this. Mike Rogers of the Kittery Water District will forward electronic copies of all the current minutes of our meetings for posting to the website.

Other Business:

Pandemic Accounting: Members present discussed how they are tracking expenses related to the pandemic. This is useful for accounting purposes as well as possible reimbursement from State and/or Federal programs.

Adjourn: *Director Minor motioned to adjourn the meeting at 9:39 AM. Seconded by Vice-President Crovo. Unanimously Approved.*

Respectfully submitted,
Guy Hodgdon, SMRWC Secretary/Treasurer