



Southern Maine Regional Water Council

SOUTHERN MAINE REGIONAL WATER COUNCIL
BOARD OF DIRECTORS MEETING
January 24, 2019

MINUTES

Call To Order: President Lynch opened the meeting at 12:23 PM at the Pigs Fly Pizzeria in Kittery, ME.

Roll Call: **Present:** *President Lynch – York Water District*
Vice-President Knowlton - Maine Water Company
Secretary/ Treasurer Hodgdon – Kittery Water District
Director Crovo – Portland Water District
Director Labbe – KK&W Water District
Director Parent – Sanford Water District

Excused: *Director Leach – South Berwick Water District*

Others Present: Michael Rogers – Superintendent – Kittery Water District
Keith Levasseur – Engineer – Sanford Water District
Carrie Lewis – General Manager – Portland Water District
Don Neumann – Superintendent – York Water District

Correspondence: There was no correspondence.

Acceptance of Meeting Minutes of November 28, 2018:

Director Crovo motioned to approve the minutes of the 11-28-2018 meeting as written. Seconded by Director Labbe. Unanimously Approved.

Financial Report:

Secretary / Treasurer Hodgdon reported that our bank balance had only changed by the interest for November and December, a total of \$ 0.53 so a written Treasurer's Report was not submitted to conserve paper and ink. SMRWC's current bank balance is \$ 6,379.57. *Vice-President Knowlton motioned to approve the Treasurer's oral report. Seconded by Director Crovo. Unanimously Approved.*

Treatment Chemical Purchasing:

President Lynch advised the Council that Patrick Fitzgerald from the Portland Water District continue to do a good job as the new coordinator of this program.

Old Business:

SMRWC By-Laws Approval Progress:

Maine Water Company – approved
York Water District – approved
South Berwick Water District – approved
Portland Water District – pending
Kennebunk, Kennebunkport, Wells Water District – pending
Kittery Water District – approved with minor edits (typo & revision date)
Sanford Water District – pending

The Council was reminded that the votes from the various Boards must be documented and submitted to the Sec./Treas. for filing.

Website / Email Sub-Committee:

Michele Clements from the Portland Water District continues to work on the new site. She requests that anyone on the Council who sees certain needs to get them to her for inclusion on the website. She would also like to have any pictures of the Council that are available. She hopes to launch the new site in March.

Cyber Security Workshop:

Justin Richardson from KK&W Water District and Chad Davis from the Portland Water District are working on providing a workshop to address this growing concern for all businesses. Target dates of February 27 or 28, 2019 at the Nixon Room of the Portland Water District are being pursued. DWP training credits are being pursued for this seminar.

New Business:

Director Parent made a motion to have the SMRWC pay for the meal for today's working lunch. Seconded by Director Crovo. Unanimously Approved.

Legislation:

Director Parent reviewed current legislation that involves our industry with the Council. He will watch the process of various Bills and advise the Council as needed.

Annual Meeting:

The Annual Meeting for 2019 was discussed. A date of late March or early April is the target date. President Lynch asked that the Trustees for our various Boards be surveyed to see what topics they may be interested in seeing presented at the meeting.

Council Statements:

The various Position / Vision statements that the Council will use for the website and public relation initiatives were again reviewed. Final drafts should be done soon.

Other Business:

None

Next Meeting: The next meeting will be scheduled by the President after a survey of possible date and times is completed.

Adjournment: *Vice-President Knowlton motioned to adjourn the business meeting. Seconded by Director Crovo. Unanimously Approved. The meeting adjourned at 1:45 PM.*

Respectfully submitted,

Guy Hodgdon, SMRWC Secretary/Treasurer