



Southern Maine Regional Water Council

SOUTHERN MAINE REGIONAL WATER COUNCIL
BOARD OF DIRECTORS MEETING
November 28, 2018

MINUTES

Call To Order: President Lynch opened the meeting at 9:10 AM at the offices of the KK&W Water District.

Roll Call: **Present:** *President Lynch – York Water District*
Secretary/ Treasurer Hodgdon – Kittery Water District
Director Crovo – Portland Water District
Director Labbe – KK&W Water District

Excused: *Vice-President Knowlton - Maine Water Company*
Director Parent – Sanford Water District
Director Leach – South Berwick Water District

Others Present: Gary Stevens – Asst. Superintendent – York Water District
Michael Rogers – Superintendent – Kittery Water District

Correspondence: There was no correspondence.

Acceptance of Meeting Minutes of October 23, 2018:

Director Crovo motioned to approve the minutes of the 10-23-2018 meeting as written. Seconded by Director Labbe. Unanimously Approved.

Financial Report:

Secretary / Treasurer Hodgdon reported that our bank balance had only changed by the interest for October of \$ 0.27 so a written Treasurer's Report was not submitted to conserve paper and ink. SMRWC's current bank balance is \$ 6,379.04. *Director Labbe motioned to approve the Treasurer's oral report. Seconded by Director Crovo. Unanimously Approved.*

Treatment Chemical Purchasing:

President Lynch advised the Council that Patrick Fitzgerald from the Portland Water District is doing a good job as the coordinator of this program. The bid has been sent out for chemicals for next year. SMRWC will notify participants that due to the current and projected trucking shortages it is recommended, where possible, to leave more time than usual for deliveries.

Old Business:

SMRWC By-Laws Approval Progress:

Maine Water Company – approved

York Water District – approved

South Berwick Water District – approved

Portland Water District – pending

Kennebunk, Kennebunkport, Wells Water District – pending

Kittery Water District – approved with minor edits (typo & revision date)

Sanford Water District – pending

The Council was reminded that the votes from the various Boards must be documented and submitted to the Sec./Treas. for filing.

Land Trust Presentation Review:

Due in part to the presentation the Council received at our last meeting by the Portland Water District the Kennebunk, Kennebunkport, Wells Water District is reviewing and pursuing a similar program.

SMRWC Position Statements (Who We Are):

Our Position Statement was again reviewed, and edits made. The revised copy will be added to our revised website when completed.

Website / Email Sub-Committee:

The Website Sub-Committee has agreed to change the platform of our website to the WIX platform. Michelle Clements from the Portland Water District has started to make the migration of the platform. The new site will be much more user friendly and easier to update. The Council concurred that it would be imperative to keep the website updated on a regular basis.

Cyber Security Workshop:

Justin Richardson from KK&W Water District and Chad Davis from the Portland Water District are working on providing a workshop to address this growing concern for all businesses. A target date of January 2019 is being pursued.

New Business:

Proposed Position/Vision Statements:

After some discussion the Council decided to further review and edit these documents as part of the next Council meeting to be held in January 2019.

Other Business:

None

Next Meeting:

The next meeting will be held in the Kittery/York area in late January. It will include a working lunch in addition to the Council meeting.

Adjournment:

Director Labbe motioned to adjourn. Seconded by Director Crovo. Unanimously Approved. The meeting adjourned at 10:45 A.M.

Respectfully submitted,

Guy Hodgdon, SMRWC Secretary/Treasurer